

## **DMOSC GOVERNING BOARD AGENDA -October 10, 2019**

- **Call Meeting to order** at 9:43. Present are Present for meeting: Leigh Ann Hogan, April Golden, Gayle Allred, Jackie Green, Amy Marsh, Jody Fisher, Jennifer Fisher, Martha Chinnock, Jane Herron, Kassia Finkler, Susan Oakley
- **Welcome to all Advisors/Board Members**
  - **Senior Advisor** – Vicki Croft
  - **Advisor** - Leigh Ann Hogan
- **Executive Board Reports**
  - **President**- April Golden - as written
  - **Vice President**- Gayle Allred - as written
  - **Parliamentarian**- Jackie Green - as written
  - **Secretary**- Amy Marsh - as written
  - **Treasurer**- Jody Fisher - as written
- **Committees**
  - **Charitable**: Jennifer Fisher - as written
  - **Marketing & Administration**: Martha Chinnock - as written
  - **Retired Spouses**- Jane Herron - as written
  - **Membership**- Kassia Finkler - as written
  - **Scholarships**- Susan Oakley - as written
  - **Programs**- Amy Waring - as written
  - **Thrift Shop**- Jane Herron - as written
  - **Reservations**- Open
- **Old Business**
  - Jody moves to pass last month's minutes. Martha seconds.
  - Discussion. None
  - Passes unanimously.
  - Storage Unit: done!!! Jody and Gayle set it up. Gayle has the codes and combination locks. Next step is to get a group of people to gather items from community center warehouse and take to storage unit. Gayle is the main person on unit, Jody is secondary person on unit.
  - Right start is going great! Martha did it last time, Jackie and Amy will do next time. We have a banner that we can use. We give out trifolds, ESA command chief will join us to represent ESA. We can walk around, speak up front, tell about scholarships we give out, hand out candy. Usually on the second and fourth Wednesday of every month.
- **New Business**
  - Thrift Shop is looking for volunteers.
  - Unclaimed donations (Donations not used in 2018-2019)
    - First Sergeants last year did not use check and returned it to Jody. The funds have been returned to the cash balance. If decided, we may add these funds into the midyear budget.

- U of A Naval ROTC, check was mailed to old commander and trying to get it back, so check is not cashed yet. In the process of getting it mailed back to them.
  - Arnold Air Society commander has not responded yet about that uncashed check.
  - Sonoran Science Academy as well, but that is resubmitted, see charitable requests.
- November midyear review set in November.
  - Send requests for more money to Jody and Gayle NOW so we can review at mid-year review.
- Checks. Jody needs to order checks, but will order and remodify at midyear review.

○ *Donation Request Received: Air Force Enlisted Village*

The AFEV opened a remodeled community center with a brand new fitness wing this year. They are wanting a large outdoor screen to show community movies on special movie nights.

Total Cost of project is \$1,112.35. The number of individuals (100% military family members) impacted by a \$59.99 (Request Amount) is 100% of 500 individuals. A private donor and another spouse club is also Contributing.

**Recommendation:** I recommend a \$59.99 donation

- Jody moves to pass, Martha seconds
  - Discussion: We've had a large request before. This is a bargain!
  - Passes unanimously.
- *Donation Request Received: Air Force Villages Charitable Foundation*  
 Currently known as Blue Skies of Texas resided in San Antonio, TX.  
 Funds will be used for retired Air Force officers' surviving spouses who are unable to live with an appropriate level of dignity without our financial aid. Confidential monthly assistance can include the entrance fee for housing, as well as rent, daily living expenses and medical costs. Each recipient's need is considered individually to ensure we are providing adequate help. Support for our AF widowed spouses secures their future home they

cannot provide for themselves.

Total Cost of Project: Ongoing financial assistance. The number of individuals impacted by these funds = 30 (100% military family members)

Total Amount Requested: \$500.00

-Jane motions, Martha seconds.

-Discussion: Jody says we gave \$500 last year, this check is written with memo for the widow's fund.

-Passes unanimously

**Recommendation:** I recommend a 500.00 donation

- *Donation Request Received: USAF Charity Ball (March 2020)*

In a letter they attached is a request for either our own generous amount we agree on or having our club donate a silent auction item. Donations by Spouses' Clubs and Thrift Shops worldwide are vital to the success of the U.S. Air Force Charity Ball and 100% of your donation goes directly to supporting our Airmen and their families.

Total Cost of Project: ----- NA

Number of Individuals Impacted: Airmen in need/ unlimited (100% Military/ Military Family)

Total Amount Requested: Amount of our liking or donating a silent auction Item.

- **Recommendation:** I recommend donate \$500 (Date of donations must be received by February 14, 2020) In the past recommendations have been over \$1,000.00.
  - Jody moves to give \$500, Martha seconds.
  - Discussion: It is not here, but nationwide. It is in Crystal city. The ball raises \$ to air force aid.
  - Passes unanimously.
- Donation Request Received: DM Top 3 - Annual Awards Banquet Committee

In February of 2020, the 355th Wing will honor and celebrate the accomplishments of our top performing Airmen. To highlight our Airmen and the Wing's successes, we will be hosting an Annual Awards Ceremony at the 755 AMXS Hangar, as a Gala event. Your financial support is needed to make this event a success as we want to ensure all Airmen can afford to attend. Your support will allow our committee to purchase items such as tablecloths, table runners, medallions for the nominees, decorations, photography, and help offset the cost of individual tickets to provide an amazing night of celebration for all the nominees, their families, and leadership support.

Total Cost of Project: \$10,000

Number of Individuals Impacted: 450 (95% Military/ Military Family)

Total Amount Requested: Any

**Recommendation:** I recommend deferring to a later date or suggested amounts welcomed from board members (Donation last May was \$1,000)

- In the past we have given \$1000, Recommend we give \$500.
  - Amy moves to give \$500, Susan seconds.
  - Discussion: We gave money in May, but it was for a different event. Money given before was for DM Top 3 (command chiefs), but not banquet committee. They are in charge of banquet committee, and this time it will go towards banquet committee.
  - Passes unanimously.
- 
- Donation Request Received: Sonoran Science Academy Davis-Monthan Will use the requested amount towards our green house project. Currently have applied for other grants to secure funding for the project. They are expecting the project to bring the school and community together. They will invite community members to talk to students about the challenges and needs of growing food for the future. Will teach students how to grow food in an innovative way called hydroponic systems. A method for growing plants in water based, nutrient-rich solution, without soil. Instead, the root system is supported using an inert medium such as perlite, rockwool, clay pellets, peat moss, or vermiculite.  
Total Cost of Project: \$3,000  
Number of Individuals Impacted: 170 (50% Military/ Military Family)  
Total Amount Requested: \$500.00

**Recommendation:** I recommend a \$500.00 donation

- Jody moves to give \$500, Amy seconds.
- Discussion: We need to know they will receive and cash it so we don't have the same mistake.
- Passes unanimously.

- **Advisor's Comments**

- No comments

- **Announcements**

- FB page is rocking!!!! Website is AMAZING!!! Reclaimed Instagram page!! Charitable list is also posted. You can complete an application online as well! Lunch bunch is also posted. Subclubs can be there if you give POC.
  - IF YOU HAVE ANY PICTURES, send them to Martha. They will be added to the page. What if we do a shutterfly account to dump the pics? We can drag and drop them to Google photos and share with Martha. There is also a Google calendar and add DMOSC events to your own calendar.
  - Any email that is mistyped and ends with DMOSC, it is automatically sent to Martha.
- Next meeting November 14th Executive board @ 9:00am Governing board @ 9:30am
- Next social October 18th @6:30 at Arte Bella
  - We don't know about money for social events. We haven't received a bill for the last social event, but want to pay it asap.
  - We don't know for the next social event who we give \$ to (Jody or paint place).
- Membership: We are up to 30 people now!!! We are still looking for someone for reservations. We only need 10 more members to make our budget goal.
- National Night out was great, but we didn't get many officers' wives.

- **Adjourn at 10:17 am.**

## **President Board Report October 2019**

Activities accomplished:

Attended the DMOSC Executive Board meeting

Attended the DMOSC Board meeting

Attend the Ventana Canyon Golf Tournament Luncheon with Jody Fisher.

Attended DMOSC September Program Bunco

Helped coordinate DMAFB Right Start representative from the DMOSC.

Talked to various DMOSC board members pertaining to their position

Solicited for a Reservation and Ways & Means Chair

Attended various meetings for the DMOSC

Answered various emails, texts and phone calls related to DMOSC  
Support DMOSC Executive Board Members, General Board Members and all other members

Future activities:

Support DMOSC Executive Board Members, General Board Members and all other members

Attend the DMOSC Executive and BoG Board Meeting Thursday, November 14 th .

Attend DMOSC October Program

Look into volunteering at the DM Thrift Shop

Answer various emails, texts and phone calls related to DMOSC

Volunteer hours: 25

Respectfully submitted by:

**April Golden**

### **Vice President Board Report October 2019:**

Activities since last board meeting:

- Answered various emails
- Installed new lock on storage unit
- Approved October Social and flier for social
- Attended Soaring Heights National Night Out to advertise for the DMOSC

Upcoming Activities

- Continue to support various chair positions as needed
- Move DMOSC items from Community Center warehouse to storage unit
- Inventory storage unit and create sign in sheet

Expenses:

None

Respectfully submitted by:

**Gayle Allred**

### **Secretary Board Report October 2019:**

Activities since last board meeting:

1. Received Board Reports from President, VP, Parliamentarian, Secretary, Treasurer, Marketing & Administration, Programs, and Membership
2. Attend Board Meeting and take notes
3. Updated previous month's meeting minutes
4. Picked up and distributed mail accordingly

- a. 9/11 Received receipt for paying PO Box renewal fee of \$194.00 (receipt printed on Aug 29). Received Letter to Ms Jennis Pickens from Therapeutic Riding of Tucson (charitable request). Received letter to Ms. Finkler from Boys & Girls Club of Tucson. Received letter to DMOSC charitable chair from 92 Sunset Lane, Shalimar FL 32579.
  - b. 9/23 Received DMOSC membership letters from Carolyn Benton, Martha Fersti, and Clare Arnold, received letters for DMTS from Cox and Drachman Insurance
  - c. 9/23 Sent Check #1050 to University of Florida for Christopher Rill, check #1051 to Pima CC for Mya Galvan, check #1052 to ASU for Abigail Hubbard, check #1054 to Family Support Fund for Heartlink
5. Attended September Social

Upcoming Activities:

1. Pick up mail and distribute
2. Update board meeting minutes
3. Attend October Social

Expenses:

1. No Expenses

Respectfully submitted by:

**Amy Marsh**

## **Parliamentarian Board Report October 2019**

Activities Since Last Board Meeting:

1. Attended both executive and regular board meetings in September.
2. Purchased flowers and candy for installation ceremony; ordered Presidential gavel.
3. Attended the September Social.
4. Presented the updated Constitution and By-Laws to general membership at the Social, and conducted a vote; both documents approved by majority of members present.
5. Conducted the new Officers installation ceremony at the Social; presented new President with engraved gavel.
6. Turned in updated Constitution, By-Laws, letter of insurance waiver, and list of officers to Private Org coordinator/Legal.
7. Contacted Bond Insurance about renewing DMOSC's Bond.
8. Organized first Lunch Bunch of the year at Sauce on September 27 with 4 in attendance.
9. Worked as a volunteer at the Thrift Shop weekly.

Upcoming Activities:

1. Will finalize payment of Bond insurance with Treasurer Jody.
2. Will organize October Lunch Bunch, tentatively scheduled for October 24.
3. Will continue volunteering at Thrift Shop weekly.

Expenses: \$24.99 for Presidential gavel.

Respectfully Submitted,

**Jackie Green**

### **Treasurer Board Report October 2019:**

Activities since last board meeting:

- Received 2018-2019 scholarship packets from Scholarship Chair, prepared checks, and delivered to Secretary for mailing.
- Received and processed vouchers for Storage Unit, Programs, & Outreach
- Attended social, collected Membership Dues, & collected Lunch In monies.
- Deposited Dues and Lunch In monies
- Emailed Programs re bill for September social
- Corresponded with Parliamentarian re bond insurance
- Worked in coordination with Charitable Chair to gain contact info for unclaimed donations from 2018 & 2019.
- Concluded 6 month long correspondence with Principal from Sonoran Science Academy re May 2018 donation. Their district lost the check and they will request another donation through the website
- Collected check from First Sergeants for unused donation February 2019
- Left message and emailed Arnold Air Society re April 2019 donation
- Spoke to POC for UofA NROTC re May 2019 donation; check was mailed to old commander and is being sent to division
- Prepared September Financials for board meeting
- Volunteered at the Thrift Shop

Upcoming Activities:

- Will collect dues and deposit
- Will work with Parliamentarian to purchase dishonesty bond insurance for the year
- Will attend the October social
- Will order checks
- Will work with President to set Midyear Budget Review before November Board Meeting

Expenses: None

Respectfully submitted by:

**Jody Fisher**

## Charitable Chair Board Report October 2019

### Charitable Requests:

- Donation Request Received: Air Force Enlisted Village

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Recommendation: I recommend a \$500.00 donation

Other Charitable Chair Activities: NA

Other DMOSC Activities: NA

DMOSC Volunteer Hours for the previous Month: NA

Other non-DMOSC Volunteer Hours for the previous Month NA

Expenses:

Motions:

Respectfully Submitted,

**Jennifer Fisher**

### **Marketing & Administration Board Report for October:**

Activities since last board meeting:

Finished transferring all emails.

Made tri-fold for DMOSC.

Updated Website with Board Member photos, added social photos, lunch bunch info, membership form, and charitable giving from 2018-2019.

Made images and promoted October socials.

Updated Facebook members only page.

Attended September Social.

Attended Right Start as OSC representative.

Upcoming Activities:

Continue to update website and facebook.

Continue to try to takeover established instagram account.

Establish guidelines for all further collateral.

Volunteer at the thrift shop.

Gather photos and history for website.

Confirm use of new emails for everyone.

Expenses:

N/A

Respectfully submitted by,

**MARTHA CHINNOCK**

## **ROSC BOARD REPORT OCTOBER 2019**

Activities since last board meeting:

Attended October function at the Community Center

Border Patrol presented program

Upcoming Events:

November luncheon at Tucson Country Club

Lieutenant General Thomas Keck ,USAF (Ret) will be speaker

Expenses: None

Respectfully submitted:

**Jane Herron**

## **Membership Board Report October**

Activities since last board meeting:

Update membership roster and attended September social.

Upcoming Activities:

Update membership roster as new members join

Expenses: none

Respectfully submitted by:

**Kassia**

### **Scholarships Board Report October**

Activities since last board meeting:

Attended September OSC Social

Continuous monitoring of Scholarships email account

Assisted scholarship recipient with issue regarding scholarship issue- re-sent award letter to school

Upcoming Activities:

Update all scholarship applications

Recruit members to Scholarship Committee

Expenses:

None

Respectfully submitted by:

**Susan Oakley**

### **Programs Board Report October**

Activities since last board meeting:

Made several phone calls to local breweries in hopes of scheduling Oct. social; due to not being able to provide a min. number of guests it was decided it may be best to take a different direction with the social for Oct.

Scheduled Oct. social with Arte Bella, picked projects and coordinated details.

Upcoming Activities:

Purchase door prizes for October social

Purchase food for Oct. social

Expenses:

\$585.85 to date.

Respectfully submitted by:

**Amy Waring**

### **THRIFT SHOP BOARD REPORT OCTOBER 2019**

Activities since last board meeting:

Attended OSC September function

Volunteered 49.5 hours at Thrift Shop

OSC members volunteered 211.0 hours at Thrift Shop

Fall/winter items now being taken

Upcoming Events:

Continue volunteering

Expenses: None

Respectfully submitted:

**Jane Herron**

Respectfully submitted,  
DMOSC Recording Secretary

Amy Marsh

DMOSC President

April Golden